QUALIFICATIONS SUMMARY

Operations - Client Services - Technology Mgt – Project Mgt Industries – Finance, Insurance, Transportation, Communications

Versatile Operations, Sourcing, & Sales Executive with a solid background in business management, contracting, technology, marketing, and facilities. Skilled in facilitating the critical link between operations, marketing, and customer service.

Possess a wide range of professional experience in directing individuals, teams, and initiatives in companies of all sizes. Exceptional communicator with strong negotiating skills and proven problemsolving capabilities.

Specific expertise in:

- Management Operations
- Negotiations

- Contract Management Project Management
- Insurance Cost Control
- Procurement & Sourcing
- ♦ Training
- - ◆ Call Center Management
- AFFORDABLE HEALTH OPTIONS, Land O Lakes, FL Financial services distributor with multi state operations Managing Director - Operations

Responsible for all operations functions including client services, sales operations, technology, call center management, training and commission management.

PROFESSIONAL EXPERIENCE

- Sourced new providers and negotiated master general agent contracts with top tier providers
- **Developed systems** to facilitate quotations and order entry •
- **Managed outsourced contact center,** to maximize lead production and conversion. •
- Implemented systems and communication technology, enabling increased leads and revenue. •
- Developed processes & technology, to facilitate the growth of sales month over month. •

RETAIL BUSINESS DEVELOPMENT (RBD), Tampa, FL

Wireless technology distribution with over 350 locations across the US. **Director of Business/Sales Operations**

Oversight of operational areas including sales systems/processes supply chain/purchasing, facilities, information technology, inventory control, logistics, and reporting. Main operations and technology interface to internal departments and strategic partners including DirecTV, CLEAR, MetroPCS, and Vonage.

- Centralized the operations function in the company, centralizing purchasing, facilities, IT, technical services, training, and inventory control areas to increase response time to internal and partner requirements.
- Designed and managed the creation of multiple systems, including custom point of sale systems, a contest tracking system with a web-based real-time tracking component for sales representatives, and an inventory tracking systems for field locations.
- Guided the implementation of an on-line learning portal (LMS), designed, developed, and • implemented the LMS which is used to deliver on-line courses to internal and external clients.
- Centralized sourcing/purchasing, moving all buying activities into the operations area. • Implemented a program to improve consistency in ordering and achieve volume discounts.
- **Created a new reporting system**, reducing the time for critical reports from hours to minutes by automating the production of the reports to enable a reallocation of labor to selling activities.

- Strategic Alliances
- Customer Service and CRM Professional Service Offerings

♦ Expense Control

2010 - Present

2009-2010

PROFESSIONAL EXPERIENCE

(Continued)

T-ROYAL PARTNERS, Land O Lakes, FL

Consumer products distribution company with locations in the US and Chile. Director - Operations

Responsible for the operations functions including system management, sales processes, training, facilities, IT, and commission management.

- Oversaw sales system management, sales operations, training, IT, and commission management.
- Created the sales operations department, improving order processing, increasing monthly revenue, and reducing customer fallout.

NATIONAL HEALTH PARTNERS INC, Sarasota, FL

Provider of retail and wholesale healthcare programs.

VP Sales Operations – Contract Management

Led operations and project management activities, developing procedures to manage outside call centers and sales teams. Managed external/internal projects in sales, IT, and development.

- **Spearheaded operations and sales projects**, forming and implementing procedures and processes to manage a network of strategic partnerships with independent brokers, agents, and call centers.
- **Oversaw the operational launch of new products** at targeted market segments; project managed the introduction of new products and associated sales reporting, processes, and fulfillment.
- **Reduced commission payment errors** by designing a new web-based compensation system for independent and partner sales channels.
- Worked with investors, partners, and legal team to take company public in 2006 successfully raising capital needed to expand marketing and sales

Z-TEL COMMUNICATIONS, Tampa, FL

Creator and provider of communications services for the general public. **VP Sales Operations & Systems**

Directed operations, including contracted call centers, sales system design and development, web operations, order processing, large account field operations, and commissions payments.

- Contracted and managed a network of call centers to handle both inbound and outbound calls.
- **Oversaw sales operations** of an 800 person outside and inside sales force.
- **Project managed the first "flow through" provisioning system** in use by a competitive telecom provider, facilitating a headcount reduction from over 200 in provisioning to under 50.
- **Key player in management team** that prepared the public offering in 1999 which successfully raised enough capital to build out operations in 43 states.

DELTA AIR LINES, Atlanta, GA Provides air transportation and cargo services to the general public

Director Contract Services and sourcing

Oversight of all sourcing/purchasing and contract services across multiple divisions.

- Sourced, bid, and managed contract services to support Marketing, Sales, and Maintenance.
- Managed multiple operations and equipment projects in the IT arena.
- **Built a sales operations area** in the surplus material department, facilitating an increase in revenue by coordinating sales to and from other airlines for needed surplus material.

EDUCATION

DOWLING COLLEGE, NY Masters of Business Administration OSWEGO STATE UNIVERSITY, NY Bachelor of Science in Business Administration 2007-2009

2005-2007

1998-2005

1991-1998

Florida School of Insurance, Tampa Current multi-state Insurance license